

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Wednesday, October 26, 2011
1:30pm
Selectmen's Conference Room**

Call to order:

First Selectman Lisa Pellegrini called the meeting to order at 1:30pm

Members present:

First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr and Kim Marcotte, CFO.

Land Use Technician:

Mrs. Devlin made a motion to approve the hiring of Mr. Michael D'Amato for the Land use Technician/Zoning Officer position, seconded by Mr. Knorr. A unanimous vote followed.

Boards and Commissions:

Mrs. Pellegrini made a recommendation to appoint Mr. Tom Clark to the Prison Liaison/Public Safety Commission to fill a term expiring 12/22/11.

Mrs. Devlin made a motion to approve the recommendation to appoint Mr. Tom Clark to the Prison Liaison/Public Safety Commission with a term expiring 12/22/11, seconded by Mr. Knorr. A unanimous vote followed.

Mrs. Devlin made a recommendation to the Board of Selectmen to have Mr. Jimmy Shewokis keep Flag etiquette for Town buildings when Building Superintendent Jim Jenkins is on vacation or not available.

Mr. Knorr made a motion to assign Mr. Jimmy Shewokis to be responsible for Town flag etiquette in Mr. Jimmy Jenkins absence, seconded by Mrs. Devlin. A unanimous vote followed.

Employee Handbook Discussion:

The Board of Selectmen completed the review and finalized the draft revision of the employee handbook. The Board of Selectmen will submit final draft to the Town Labor Attorney for review.

Adjournment:

Mrs. Pellegrini made a motion to adjourn the Board of Selectmen Meeting at 3:40pm, seconded by Mrs. Devlin. The motion passed and the meeting was adjourned.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.